

LOWER LAKE CEMETERY DISTRICT

9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457

(707) 994-7820

E-mail: llcd95457@gmail.com

MINUTES REGULAR MEETING, 10 A.M.

APRIL 16, 2025

(Recorded for transcription only)

1. **CALL TO ORDER: Time: 10:12 a.m.**

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

() Iris Hudson () Cheryl Craddick () Bob Minenna () Mike Dean

3. **OATH OF OFFICE FOR CHRISTINE FLORA**

4. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

5. **PUBLIC COMMENT:** Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided no action shall be taken on any item not on the agenda, subject to reasonable time limitations for each speaker.

6. **CONSENT CALENDAR:** Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

1. Financial reports for the period for March, 2025
2. Accounts Payable Report for March, 2025 \$ 28,185.55
3. Payroll Summary Report for March, 2025
4. Deposits for March, 2025 Gross \$ 9,50.00 Net \$ 7,800.00
5. Revenue to date for the Fiscal Year July 1, 2024 through June 30, 2025
6. Consideration of approval of minutes for the March 19th, 2025 Regular Board Meeting.

Action Taken: Motion made to accept Consent Calendar as presented. M/S/C DEAN/CRADDICK

AYES: DEAN/CRADDICK/HUDSON

NOES: NONE

ABSENT: MINENNA

7. OLD BUSINESS:

- 7.1 Follow up the discussion on the need for completing a new section of the cemetery and to start preparation of a minimum of 50 x 50 foot. Mike Dean authorized to talk to the Veteran's group about their possible involvement and financial help.

Action Taken: Mike Dean contacted County Council with regard to designating a section for Veteran burials. County Council to investigate further. Carried forward

- 7.2 Consideration/approval of Requests for Proposals (RFP) for fencing and gates for better security of the cemetery grounds. Review quotes:

a. Thaxton Fabrication (repair front gate	\$ 606.07
b. Well Hung	8,800.00
c. Greg Hartman (back gate)	18,135.00
Ditto (front gate)	23,400.00

Action Taken: Motion made to approve Thaxton's quote (\$606.07) for repairs to the front gate.
M/S/C FLORA/DEAN

AYES: FLORA/DEAN/CRDDICK/HUDSON

NOES: NONE

ABSENT: MINENNA

8. NEW BUSINESS NONE

TRUSTEES

COMMENTS: _____

ADJOURNMENT


Time: 10:55 A.M.

SIGNED BY:



Iris R. Hudson, Chairperson

ATTESTED BY:



Cheryl Craddick, Secretary