

# LOWER LAKE CEMETERY DISTRICT

9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457

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## MINUTES FOR REGULAR MEETING, 10 A.M.

APRIL 17, 2024

(Recorded for transcription only)

1. **CALL TO ORDER: Time: 10:36 a.m.**

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

(x) Iris Hudson (x) Cheryl Craddick (x) Mike Dean

ABSENT: Bob Minenna

3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. **PUBLIC COMMENTS:** Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided no action shall be taken on any item not on the agenda, subject to reasonable time limitations for each speaker.

5. **CONSENT CALENDAR:** Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

1. Financial reports for the period for April, 2024

2. Accounts Payable Report for April, 2024 totaling \$ 32,851.43

3. Employee Payroll reports for April, 2024

4. Deposits for April, 2024 Gross \$ 3,141.39 Net \$ 2,591.39

5. Revenue to Date for the Fiscal Year July 1, 2023 through June 30, 2024

6. Consider for approval minutes for the April 17, 2024 Regular Board Meeting.

**Action Taken:** Motion made to accept Consent Calendar 5.1 thru 5.6 as presented.

M/S/C DEAN/CRADDICK

AYES: DEAN/CRADDICK/HUDSON

NOES: NONE

ABSENT: MINENNA

**6. OLD BUSINESS:**

- 6.1 Discussion on possible purchase of a small bucket for the backhoe. Two quotes included:
- |     |                           |              |                   |            |
|-----|---------------------------|--------------|-------------------|------------|
| (a) | amscontstructionparts.com | Part #PV440  | (13" bucket)      | \$2,000.00 |
| (b) | huntractor.com            | Stock 344629 | (used 24" bucket) | 780.00     |

**Action Taken:** Carried forward. Trustee Craddick is going to ask her neighbor, Mr. Garner if he will donate one that he is not using.

- 6.2 Continue discussion on obtaining quotes for repairs to the Case 440 backhoe. Previous attempts have failed.

**Action Taken:** Carried forward. Trustees Dean and Craddick are going to pursue other vendors.

- 6.3 Discuss purchasing Accordion Seating (6 seats) Three Hundred Ninety- Five (\$395) Dollars. This is the same type we have now.

**Action Taken:** Carried forward to get quotes on four (4) seat unit before making a decision on purchase.

- 6.4 Continue discussion on the need for opening a new section of the cemetery and to start preparation of a minimum of 50 x 50 foot. Determine location and discuss the proposed new Veteran's section in conjunction with the new general burial space.

**7.0 NEW BUSINESS:**

- 7.1 review recommended (preliminary) 2024/25 Budget, which must be delivered to the Lake County Auditor's Office by May 31, 2024

**Action Taken:** \_\_\_\_\_

**Adjourn to closed session Time:** n/a

7.3 **CLOSED SESSION - N/A**

Pursuant to California Code Section 599.798 - performance evaluation.

**Back in open session at :** N/A

**Reportable Action:** N/A

**TRUSTEES COMMENTS:** \_\_\_\_\_

**ADJOURNMENT**

**Time: 11:36 a.m.**

SIGNED BY:

  
Iris R. Hudson, Chairperson

ATTESTED TO BY:

  
Cheryl Craddick, Secretary