

LOWER LAKE CEMETERY DISTRICT

9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457

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**MINUTES
FOR REGULAR MEETING, 10 A.M.
DECEMBER 20, 2023
(Recorded for transcription only)**

CALL TO ORDER

Time: 10:31 a.m.

2. ROLL CALL OF BOARD MEMBERS & STAFF

(x) Iris Hudson (x) Cheryl Craddick (x) Bob Minenna (x) Mike Dean

3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. PUBLIC COMMENTS. CONSENT CALENDAR

Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

5. CONSENT CALENDAR

1. Financial reports for the period for November, 2023
2. Accounts Payable Report for November, 2023 totaling \$8,791.81
3. Employee Payroll reports for November, 2023
4. Deposits for November, 2023 Gross \$ 1,675.00 Net \$1,400.00
5. Revenue to Date for Fiscal Year, beginning July 1, 2023 through June 30, 2024
6. Consider for approval minutes for the November 15, 2023 Regular Board Meeting.

Action Taken: Motion made to accept Consent Calendar 5.1 – 5.6 as presented

M/S/C CRADDICK/DEAN

AYES: CRADDICK/DEAN/MINENNA/HUDSON

NOES: NONE

6.1 Discussion and consideration of the installation of a new niche wall. To date we have one quote from Blast It. If we proceed two additional quotes should be obtained. **Review specs From Blast It.**

Action Taken: Carried forward – Specs from Blast It to be reviewed.

6.2 Review and revision of the Rules and Regulations. A Workshop was held immediately after the October meeting. More discussion needed, schedule another workshop.

Action Taken: Carry forward until after the holidays.

6.3 Review and revision of the Personnel Manual. A Workshop was held immediately after the October meeting. More discussion needed, schedule another workshop

Action Taken: Carry forward until after the holidays.

6.5 Review specs and pictures of fiberglass (poly) vaults (from Christy)in order to determine the style to purchase:

Dome style \$650.00 Atlas style \$736.00

We could coordinate an order with Upper Lake Cemetery to save on shipping charges.

Action Taken: Carried forward

7. NEW BUSINESS:

7.1 Discuss and approval for the purchase of security cameras. Suggest reviewing types presented earlier. (See photos and costs, attached.)

Action Taken: Carried forward – Mike Dean to research.

7.2 Review current Rules & Regulations regarding headstones and discuss possible approval of a Bench-Headstone, dimensions 36x8x36".

Action Taken: Motion made to approve the placement of a bench-headstone in plot 69 H, Hillside Addition.

M/S/C MINENNA/CRADDICK

AYES: MINENNA/CRADDICK/DEAN/HUDSON

- 7.3 Discuss the purchase of a shipping container to be used for storage for sale for about Two Thousand (\$2,000). Consider whether it would be an illegal use of district funds to share the unit with Avenue of the Flags.

Action Taken: Motion made to enter into an agreement with Avenue of the Flags for the purchase Forty foot (40') cargo container to be used for storage. Approximate cost Two Thousand (2,000) dollars. M/S/C MINENNA/CRADDICK

AUES: MINENNA/CRDDICK/HUDSON
NOES: NONE
ABSTAIN: DEAN

- 7.4 Approve Resolution No.23-03 to transfer funds in the amount of One Thousand Eight Hundred Fifty-Three Dollars and 42/100 (\$1,853.42) from Pre-Paid Burial Fund 387.0000.492-01 to Accounts 466.69-20, 466.69-21 and 466.69-22.

Action Taken: Motion made to approve Resolution No. 23-03 to transfer funds to appropriate accounts. M/S/C CRADDICK/DEAN

AYES: CRADDICK/DEAN/MINENNA/HUDSON
NOES: NONE

- 7.5 Discussion of illegal scattering of ashes on or around gravesites. The accompanying picture is the second incident this year. The incident has been reported to the proper authorities.

- a. Some preliminary investigation has been done to determine whether we can designate an area for a co-mingled Scattering Garden.

Action Taken: Carried forward in order to obtain more information. Discuss with Blast It about a columbarium.

TRUSTEES COMMENTS: Trustees brought up the issue of signs needed for Dog leash law, no parking sign for the front gate, no more speed limit signs.

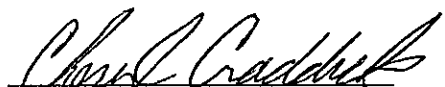
ADJOURNMENT

Time: 11:40 a.m.

SIGNED BY:


Iris R. Hudson, Chairperson

ATTESTED TO BY:


Cheryl Craddick, Secretary