

LOWER LAKE CEMETERY DISTRICT
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MINUTES
FOR REGULAR MEETING
FEBRUARY 15, 2023
10:00 a.m.

(Recorded for transcription only)

1. **CALL TO ORDER**

Time: 10:02 A.M.

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

(X) Iris Hudson (X) Cheryl Craddick (X) Bob Minenna
Absent: Karen Graf

3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. **PUBLIC COMMENTS5. CONSENT CALENDAR**

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.
In attendance: Russ Cremer and Mike Dean

5. **CONSENT CALENDAR**

1. Financial reports for the period for January 2023
2. Accounts Payable Report for January 2023 totaled \$ 13,800.05.
3. Employee Payroll reports for January 2023
4. Deposits for January 2023 Gross \$ 3,915.20 Net \$ 3,505.20

Net amounts are determined by deducting endowment care, pre-paid burials, sales tax from the gross.

5. Revenue to Date for Fiscal Year 2022-2023
Projected revenue for fiscal year \$ 68,000 Actual revenue to date \$24,008 which is only 35.31% of projection.
6. Consider for approval minutes for the January 18, 2023 Regular Board Meeting.

Action Taken: Motion made to accept Consent Calendar 5.1 thru 5.6 as presented.
MINENNA/CRADDICK M/S/C

AYES: MINENNA/CRADDICK/HUDSON

NOES: NONE

ABSENT: GRAF

6. OLD BUSINESS:

- 6.1. Curtis Edwards Roofing - Roof replacement pending. Board needs to pick out colors for roof and gutters, etc.

Action Taken: Motion was made to approve Antique Brown as the color for the roof.

CRADDICK/MINENNA M/S/C

AYES: CRADDICK/MINENNA/HUDSON

NOES: NONE

ABSENT: GRAF

6.2

Update on health insurance coverage for Charles N. Braun. He is currently covered under COBRA, but we need to decide whether to proceed with HRA or another insurance carrier. A copy of the policy developed by Grizzly Flats Community Services District for this purpose. We can use this as a model.

Action Taken: Carried forward – For Board members to review document for HRA.

- 6.3 Update of progress Russ Cremer and the Lower Lake Action Committee has made for acquiring funding to remove trees that create a hazard. Also Ted Lewis may know someone who can remove the fallen tree at Lewis' family grave site.

Action Taken: No action required.

7. NEW BUSINESS:

- 7.1 Results of Survey of other cemeteries in Lake County regarding Health Insurance coverage for employees:

- | | |
|-------------------|--|
| 1. Upper Lake | None |
| 2. St. Mary's | None |
| 3. Hartley | Golden State Risk Management |
| 4. Glenbrook Cobb | No employee – No Insurance |
| 5. Middletown | No employees – no insurance |
| 6. Kelseyville | "Obama" Care Covered California/Delta Dental, District pays premium. |

- 7.2 Informational: Bookkeeper, Darlene Serpa, has created a worksheet showing Revenue Expenses per Year. The comparison is from Fiscal years 2014/2015 thru 2021/2022.

TRUSTEES COMMENTS: Board members expressed concern possible liability issues about district vehicles being parked at Charles Braun's house. They felt the truck should remain on district property and that Charles should drive the truck, not his personal vehicle, for running errands for the district.

ADJOURNMENT

Time: 10:55 a.m.

SIGNED BY: Iris R. Hudson
Iris R. Hudson, Chairperson

ATTESTED TP BY: Cheryl Craddick
Cheryl Craddick, Secretary