

LOWER LAKE CEMETERY DISTRICT

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MINUTES FOR REGULAR MEETING, 10 A.M. FEBRUARY 19, 2025 (Recorded for transcription only)

1. **CALL TO ORDER:** Time: 10:05 a.m.

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

(x) Iris Hudson (xxx) Cheryl Craddick (x) Bob Minenna (x) Mike Dean

3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. **PUBLIC COMMENT:** Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided no action shall be taken on any item not on the agenda, subject to reasonable time limitations for each speaker.

5. **CONSENT CALENDAR:** Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

1. Financial reports for the period for January, 2025
2. Payable Accounts Report for January, 2025 totaling \$ 9,032.34
3. Employee Payroll reports for January 2025
4. Deposits for January, 2025 Gross \$ 8,472.24 Net \$ 7,772.24
5. Revenue to Date for the Fiscal Year July 1, 2024 through June 30, 2025
6. Consideration of approval of minutes for the January 15, 2025 Regular Board Meeting.

Action Taken: Motion made to approve the Consent Calendar M/S/C CRADDICK/MINENNA

YES: CRADDICK/MINENNA/DEAN/HUDSON

NOES: NONE

6. OLD BUSINESS:

- 6.1 Follow up the discussion on the need for completing a new section of the cemetery and to start preparation of a minimum of 50 x 50 foot. Determine location and discuss the proposed new Veteran's section in conjunction with the new general burial space.
NOTE: Immediate action is needed to start the prep work on the general burial area.

Action Taken: Carried forward. The Consensus of the board for Mike Dean to talk to the Veterans Group for possible involvement and financial help _

- 6.2 Consideration/approval of Requests for Proposals (RFP) for fencing and gates for better security of the cemetery grounds. (The car used during the recent break-in and theft at the school used the road through the cemetery to access school property, which we caught on camera.)

Action Taken: Carried forward - Quotes being prepared.

- 6.3 Consideration/approval of the quotes for security cameras.

Action Taken: Motion made to instruct Donella Martinez to purchase cameras of her choice. M/S/C MINENNA/CRADDICK

AYES: MINENNA/CRADDICK/DEAN/HUDSON

NOES: NONE

- 6.4 Discuss and consideration of purchasing at least 2 security lights (dusk to dawn)

Action Taken: Motion made to purchase a 2 pack -300W LED lights Two Hundred Twenty- Seven and 55/100 (\$227.55). M/S/C MINENNA/DEAN

AYES: MINENNA/DEAN/CRADDICK/HUDSON

NOES: NONE

- 6.5 Consideration/approval for purchase of four (4) tires for Ford Rager truck and a new battery for the dump truck.

Motion was made to approve the purchase of 4 tires from Tire Pro \$739.37 and to carry forward the purchase of the battery. M/S/C DEAN/MINENNA

AYES: DEAN/MINENNA/CRADDICK/HUDSON

NOES: NONE

NEW BUSINESS:

7.1 Consideration on whether to make an amendment to Rules and Regulations to include Holiday burials. Such action would require re-writing of Article 7.

a. A discussion ensued regarding extra pay for Nicholas Bremer for holiday burials.

Motion made to approve Nick's hourly rate for only holiday burials to Fifty Dollars per hour (\$50.00). M/S/C MINENNA/CRADDICK

AYES: MINENNA/CRADDICK/HUDSON

NOES: NONE

*ABSENT: DEAN

* Mike Dean had to leave early. He only missed this one vote.


TRUSTEES COMMENTS: Bob Minenna does not think the roads should be blocked with boulders.

Create ID badges for Board members, Donella and Nick.

Purchase of a square tamper is okay.

ADJOURNMENT

Time:

SIGNED BY: 
Iris R. Hudson, Chairperson

ATTESTED TO BY: 
Cheryl Craddick, Secretary