

**LOWER LAKE CEMETERY DISTRICT**  
9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457  
(707) 994-7820 Fax (707) 994-7883  
e-mail: llcd95457@gmail.com

**MINUTES**  
**FOR REGULAR MEETING**  
**JANUARY 18, 2023**  
**10:00 a.m.**

(Recorded for transcription only)

**1. CALL TO ORDER**

Time: 10:20 a.m.

**2. ROLL CALL OF BOARD MEMBERS & STAFF**

(x ) Iris Hudson            (x ) Cheryl Craddick            (x ) Bob Minenna  
Absent: Karen Graf

**3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

**4. PUBLIC COMMENTS. CONSENT CALENDAR**

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.

**5. CONSENT CALENDAR**

1. Financial reports for the period for November and December 2022
2. Accounts Payable Report for November \$ 1,3,274.85 and  
December 2022 \$ 13,800.05
3. Employee Payroll reports for November and December 2022
4. Deposits for November 2022 Gross \$ 3,725.00 Net \$ 2,225.00  
Deposits for December 2022 Gross \$ 3,526.06 Net \$ 2,976.06

Net amounts are determined by deducting endowment care, pre-paid burials, sales tax from the gross.

5. Revenue to Date for Fiscal Year 2022-2023
6. Consider for approval minutes for the December 21, 2022 Regular Board Meeting.

NOTE: Some reports not available at time of posting agenda.

**Action Taken:** Motion made to accept Consent Calendar as presented  
MINENNA/CRADDICK      **M/S/C**

**AYES:** MINENNA/CRADDICK/HUDON

**NOE:** NONE

**ABSENT:** GRAF

**6. OLD BUSINESS:**

- 6.1. Review for possible approval of revised quotes for replacing the roof and installing gutters and downspouts on the office building:

	<u>Original</u>	<u>Revised</u>
1. Humberto's Roofing estimate totaling	\$6,458.00	\$ 9,494.00
2. Mike's Roofing	\$6,000.00	
3. Kimble's Construction	\$6,800.00	\$ 8,500.00 *
4. Curtis Edwards Roofing	\$12,572.25	**

\*If we want leaf guards approximately additional charge \$900.00

\*\* Edwards original quote included gutter, etc.

**Action Taken:** Motion made to accept quote from Curtis Edwards \$ 12,572.25  
MIENNA/CRADDICK      **M/S/C**

**AYES:** MINENNA/CRADDICK/HUDSON

**NOES:** NONE

**ABSENT:** GRAF

6.2

Update on health insurance coverage for Charles N. Braun. He is currently covered under COBRA, but we need to decide whether to proceed with HRA or another insurance carrier. We are still waiting for legal advice on setting district policy.

**Action Taken:** Carried forward

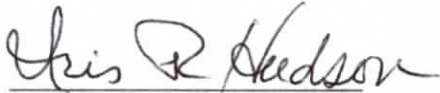
- 6.3 Discuss Upgrading tablet and adding a cell phone. The tablet we have is too old, and Charlie's cell is presently available to the public, which is not recommended by Bob Hunt (GSRMA).

**Action Taken: Motion made to investigate Jitterbug (Lively) phone monthly fee not to exceed twenty-five (\$25.00) dollars, and to not purchase a tablet at this time.  
MINENNA/CRADDICK M/S/C**

**AYES: MINENNA/CRADDICK/HUDSON  
NOES: NONE  
ABSENT: GRAF**

**TRUSTEES COMMENTS:** Bob Minenna discussed the trees downed by the recent storm and the headstone marked by yellow cone that sunk due to the saturation of the soil.

**ADJOURNMENT                      Time: 11:20 a.m.**

**SIGNED BY:**   
Iris Hudson, Chairperson

**ATTESTED BY:**   
Cheryl Craddick, Secretary