

LOWER LAKE CEMETERY DISTRICT
9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457
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**MINUTES
FOR REGULAR MEETING
JULY 20, 2022
10:00 a.m.**

(Recorded for transcription only)

1. CALL TO ORDER

Time: 10:06 a.m.

2. ROLL CALL OF BOARD MEMBERS & STAFF

(x) Iris Hudson (x) Cheryl Craddick (x) Karen Graf
ABSENT: Bob Minenna

3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. PUBLIC COMMENTS5. CONSENT CALENDAR

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.

Ryan and Rachel Kimble in attendance to discuss District policy about benches placed at gravesites. After discussion, the Board determined that their bench was within the guidelines. (707)972-8671 / (707)972-1758.

5. CONSENT CALNDAR

1. Financial reports for the period July, 2022
2. .Accounts Payable Report for July, 2022 \$ 11,124.91
3. Employee Payroll reports for July 2022
4. Deposits for July, 2022 totaled Gross \$ 3940.20 Net \$ 3,590.20 ~
Net amounts are determined by deducting endowment care, pre-paid burials, sales tax from the gross.
5. Fiscal Year Revenue to Date Report July 1, 2022 through June 30, 2023
6. Consider for approval minutes for the July 20, 2022 Regular Board Meeting.

Action Taken: Motion made to accept Consent Calendar 5.1 thru 5.6 as presented.

AYES: CRADDICK/GRAF/HUDSONNOES: NONE

ABSENT: MINENNA

6. OLD BUSINESS:

- 6.1. Follow up on the new Accountancy firm's progress on the bi-annual audit for the years ending June 2020 and June 2021.

Action Taken: Motion made to withhold payment until final report is completed.

- 6.2 Up-date to our discussion on what our priorities should be for the current fiscal year:

- a. Purchase additional storage unit
- b. Purchase smaller backhoe

Action Taken: Carried forward

- 6.3 Follow-up on health insurance coverage for Charles N. Braun. He is currently covered under COBRA, but we need to decide whether to proceed with HRA or another insurance carrier.

Action Taken: Carried Forward

- 6.4 a. Discuss changes to the Personnel Manual when new insurance carrier and terms are determined. Refer to Page 9, Article 5.1 of the personnel manual for current policy.

- b. Compensation for use of personal car for District business to include Board Members – Reference Personnel Manual Section 2.8.

Action Taken: Carried Forward

7. New Business:

- 7.1 Discussion for approval of changes to the Rules and Regulations, Section 4 and 5

Action Taken: Motion made to approve changes to Rules and Regulations, Sections 4 and 5 Regarding headstones and benches CRADDICK/GRAF M/S/C

AYES: CRADDICK/GRAF/HUDSONNOES: NONE

ABSENT: MINENNA

- 7.2 Discussion about hiring outside to help to stucco of the niche wall.


Action Taken: Motion made to contract Nick Bremer and John Dalmolin at a rate of \$ Fifty Dollars per hour (\$50.00) combined rate.


TRUSTEES COMMENTS: Chairperson informed the Board that the current balance of the Endowment Care Fund is \$ 513,350.64.

Also, GSRMA is supposed to get information on On-Line Ethics Training Program. It is a program and not a link. It is More complicated .

ADJOURNMENT

Time: 11:55 a.m.

SIGNED BY: 
Iris R. Hudson, Chairperson

ATTESTED BY: 
Cheryl Craddick, Secretary