

LOWER LAKE CEMETERY DISTRICT

9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457

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MINUTES FOR REGULAR MEETING, 10 A.M.

JUNE 19, 2024

(Recorded for transcription only)

1. **CALL TO ORDER: Time: 10:05 a.m.**

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

(x) Iris Hudson (x) Cheryl Craddick (x) Bob Minenna (x) Mike Dean

3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. **PUBLIC COMMENT:** Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided no action shall be taken on any item not on the agenda, subject to reasonable time limitations for each speaker.

In attendance: Cynthia Jefferson who wanted to comment on the improvement in the cemetery's appearance. Cynthia stated that she visits her son's grave often and is impressed with the change in the overall appearance of the cemetery grounds.

5. **CONSENT CALENDAR:** Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

1. Financial reports for the period for May, 2024
2. Accounts Payable Report for May, 2024 totaling \$ 8,761.19
3. Employee Payroll reports for May, 2024
4. Deposits for May, 2024 Gross \$ 10,425.00 Net \$ 7,650.00
5. Revenue to Date for the Fiscal Year July 1, 2023 through June 30, 2024
6. Consider for approval of minutes for the May 15, 2024 Regular Board Meeting.

Action Taken: Motion made to accept the Consent Calendar as presented. M/S/C MINENNA/DEAN

AYES: MINENNA/DEAN/CRADDICK/HUDSON

NOES: NONE

6. OLD BUSINESS:

- 6.1 Follow-up on discussion on possible purchase (or possible donation) of a small bucket for the backhoe. Mike Dean or Bob Minenna to check with Chernoh or Ependendio Construction.

Action Taken: Carry forward

- 6.2 Continue discussion on obtaining quotes for repairs to the Case 440 backhoe. Previous attempts have failed. Trying to contact Caterpillar again and Bob Minenna to check with Ependendio about the possibility of hiring their mechanic.

Action Taken: No luck with Ependendio. Bob Minenna to contact Richie Bros. Auction house on-line.

- 6.3 Follow up the discussion on the need for completing a new section of the cemetery and to start preparation of a minimum of 50 x 50 foot. Determine location and discuss the proposed new section dedicated to the Veteran's, in conjunction with the new general burial space, and possibly contacting the Rotary Club to clear and grade the proposed area?

Action Taken: Carry forward

- 6.4 Presented for possible approval of the revisions to the Lower Lake Cemetery District's Rules and Regulations.

Action Taken: Carry forward for corrections

7.0 NEW BUSINESS:

- 7.1 Review the quote from Conser Land Surveying to determine the cemetery property boundaries and if easements exist.

Action Taken: Carry forward – for the possibility of requesting another quote.

Adjourn to closed session Time: 10:48 a.m.

7.3 **CLOSED SESSION**

- 1) Pursuant to California Code Section 599.798 - Performance evaluation
- 2) Discuss possible legal issues

Back in open session at : 11:22 a.m.

Reportable Action: No reportable action.

TRUSTEES COMMENTS: Have Donella call Horn Pest Control for quote on monthly spraying for insects, le wasps, yellowjackets, ants, fleas etc.

What is the status of the installation of signs?

SIGNED BY: Iris R. Hudson
Iris R. Hudson, Chairperson

ATTESTED TO BY: Cheryl Craddick
Cheryl Craddick, Secretary

ADJOURNMENT

Time: 11:22 a.m.