

LOWER LAKE CEMETERY DISTRICT
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**MINUTES
FOR REGULAR MEETING
JUNE 21, 2023
1:30 p.m.**

(Recorded for transcription only)

1. **CALL TO ORDER**

Time: 1:30 p.m.

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

(x) Iris Hudson (x) Cheryl Craddick (x) Bob Minenna (x) Mike Dean

3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. **PUBLIC COMMENTS. CONSENT CALENDAR**

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.

In Attendance: Denise Wilson who felt that her son's grave site was disrespected when the dead oak tree was cut down. Also present was Russ Cremer who volunteered to see about getting the two wells on the property tested for viability.

5. **CONSENT CALENDAR**

1. Financial reports for the period for May 2023
2. Accounts Payable Report for May 2023 totaled \$ 11,313.04
3. Employee Payroll reports for May 2023
4. Deposits for May 2023 Gross \$ 5,155.40 Net \$ 3,355.40
5. Revenue to Date for Fiscal Year Ending June 30, 2023
6. Consider for approval minutes for the May 17, 2023 Regular Board Meeting.

Action Taken: _____

6. **OLD BUSINESS:**

- 6.1 Update on health insurance coverage for Charles N. Braun. He is covered by COBRA through September, 2023 but we need to decide how to proceed with HRA or another insurance carrier.

The district has been trying to get a quote from Covered California, which is not easy and a time-consuming process.

Action Taken: Carried forward

6.2 Update on purchase of a cell phone for District use.

Action Taken: Carried forward

6.3 Update on whether to purchase security cameras for exterior of grounds, and what type if to proceed and/or license reader.

Action Taken: Instructed to check with Verizon

6.4 Discussion about Avenue of the Flags, and specifically about the district having no proof of insurance coverage which is required by contract.

Action Taken: ChrisTaliaferro and Mike Dean are starting the whole process over to set up Avenue of the Flags as a non-profit organization.

6.5 Discuss information on storage units and whether or not to purchase one, if so what features do we want to add.

Action Taken: Carried forward

7. NEW BUSINESS:

7.1 Discussion and consideration of the installation of a new niche wall. To date we have one (1) quote from Blast It. If we proceed two additional quotes should be obtained. This is becoming a priority issue as of this writing only five (5) available niches.

Action Taken: Consensus of the Board was to issue RFP's to the vault companies for quotes.

7.2 Discussion and consideration of adding additional speed bumps on the main road into the cemetery.

Action Taken: Get pricing for 4 rubber speed bumps (for 2 additional bumps) plus Caution signs.

7.3 Consideration for approval an amendment of Section 6.8 of the Personnel Manual to add June 19th to list of Federal Holidays, Resolution 23-02.

Action Taken: Motion made to accept Resolution 23-02 to amend the Personnel Manual to include June 19th as an approved holiday.

TRUSTEES COMMENTS: Trustee Bob Minenna requested a closed session be added to the July 19th Board meeting.
A request was made to add to the July meeting a discussion of getting quotes for spraying with a preemergent for weed control.

ADJOURNMENT

Time: 3:12 P.M.

Signed by: Iris R. Hudson
Iris R. Hudson, Chairperson

Attested by: Cheryl Craddock
Cheryl Craddock, Secretary