

LOWER LAKE CEMETERY DISTRICT
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MINUTES
FOR REGULAR MEETING
MARCH 15, 2023
10:00 a.m.

(Recorded for transcription only)

1. CALL TO ORDER

Time: 10:10 A.M.

2. ROLL CALL OF BOARD MEMBERS & STAFF

(X) Iris Hudson (X) Cheryl Craddick (X) Bob Minenna

Absent: Karen Graf

3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. PUBLIC COMMENTS. CONSENT CALENDAR

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.

5. CONSENT CALENDAR

1. Financial reports for the period for February 2023
2. Accounts Payable Report for February 2023 totaled \$
3. Employee Payroll reports for February 2023
4. Deposits for February 2023 Gross \$ Net \$

Information not available at the time of posting agenda.

5. Revenue to Date for Fiscal Year 2022-2023
6. Consider for approval minutes for the February 15, 2023 Regular Board Meeting.

Action Taken: Motion made to approve Consent Calendar item 5.6: February 15, 2023 Regular Board Meeting. CRADDICK/MINENNA M/S/C

AYES: CRADDICK/MINENNA/HUDSON

NOES: NONE

ABSENT: GRAF

6. OLD BUSINESS:

- 6.1 Update on health insurance coverage for Charles N. Braun. He is currently covered under COBRA, but we need to decide whether to proceed with HRA or another insurance carrier. A copy of the policy developed by Grizzly Flats Community Services District for this purpose. We can use this as a model.

Action Taken: Carried forward.

- 6.2 Update of progress Russ Cremer and the Lake County Acton Committee has made for acquiring funding to remove trees that create a hazard. A fallen tree removed at Lewis' family grave site.

Action Taken:

RFP have been sent out for removal of trees Russ Cremer reported that North Shore Fire is doing clean up, burning piles of brush.

- 6.3 Continued discussion on purchase of a Lively (Jitterbug) cell phone.
1. If phone is purchased by 3/31/23 the cost of the phone is \$112.49
 2. Monthly fee \$29.99
 3. Urgent Response feature + \$20.00/mo.

Action Taken: Motion made to purchase phone \$112.49 and monthly fee \$29.99 MINENNA/CRADDICK M/S/C

AYES: MINENNA/CRADDICK/HUDSON

NOES: NONE

ABSENT: GRAF

7. NEW BUSINESS:

- 7.1 Discuss the need to purchase a new CPU – present one is not compatible with the Quick Books Payroll program.

Action Taken: Carry forward.

- 7.2 Golden State Risk Management is hosting a Brown Act & Board Etiquette session via Zoom April 7th, 2023 from: 9:30 a.m. - 11:30 a.m.

Action Taken: Informational – no action needed.

7.3 Lake County Civil Grand Jury has requested the following information:

1. Burial Fees (Rates for Services)
2. Current Budget for fiscal year 2022-2023
3. Rules and Regulations
4. ~~Map of cemetery~~

Action Taken: All requested information was provided, plus number of burials last year was sent by e-mail after the meeting concluded.

8. CLOSED SESSION Time: 11:54 a.m.

8.1 Employee evaluation/Disciplinary – Charles Braun

OPEN SESSION Time: 12:05 a.m.

Action Taken: No reportable action.

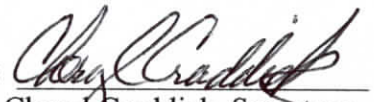
TRUSTEES COMMENTS: None

ADJOURNMENT Time: 12:06 a.m.

SIGNED BY:


Iris R. Hudson, Chairperson

ATTESTED TO BY:


Cheryl Craddick, Secretary