

LOWER LAKE CEMETERY DISTRICT

9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457

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MINUTES FOR REGULAR MEETING, 10 A.M.

MAY 15, 2024

(Recorded for transcription only)

1. **CALL TO ORDER:** Time: 10:16 a.m.

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

(x) Iris Hudson (x) Cheryl Craddick (x) Bob Minenna (x) Mike Dean

3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. **PUBLIC COMMENTS:** Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided no action shall be taken on any item not on the agenda, subject to reasonable time limitations for each speaker.

5. **CONSENT CALENDAR:** Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

1. Financial reports for the period for April, 2024

2. Accounts Payable Report for April, 2024 totaling \$32,851.43

3. Employee Payroll reports for April, 2024

4. Deposits for April, 2024 Gross \$ 3,141.39 Net \$2,591.39

5. Revenue to Date for the Fiscal Year July 1, 2023 through June 30, 2024

6. Consider for approval of minutes for the April 17, 2024 Regular Board Meeting.

Action Taken: Motion made to accept Consent Calendar 5.1 thru 5.6 as presented. M/S/C
MINENNA/CRADDICK

AYES: MINENNA/CRADDICK/DEAN/HUDSON
NOES: NONE

6. OLD BUSINESS:

6.1 Continue discussion on possible purchase (or possible donation) of a small bucket for the backhoe. Two quotes included:

(a)	amscontstructionparts.com	Part #PV440	(13" bucket)	\$2,000.00
(b)	hunttractor.com	Stock 344629	(used 24" bucket)	780.00

Action Taken: place calls to Chernoh and Ependendio MINENNA/CRADDICK Constriction to see if they have a used bucket

6.2 Continue discussion on obtaining quotes for repairs to the Case 440 backhoe. Previous attempts have failed.

Action Taken: Call Caterpillar again. Bob Minenna to check with Ependendio about hiring their mechanic

6.3 Continue discussion about purchasing Accordion Seating (6 seats) Three Hundred Ninety-Five (\$395) or Four seats (4) Two Hundred Seventy-Five (\$275.00) ea. Dollars, plus sales tax and shipping. This is the same type we have now.

Action Taken: Moton made to approve the purchase of Accordion seating (6 seats) price \$442.05
M/S/C MINENNA.CRADDICK
AYES: MINENNA/CRADDICK/DEAN/HUDSON
NOES: NONE

6.4 Continue discussion the need for opening a new section of the cemetery and to start preparation of a minimum of 50 x 50 foot. Determine location and discuss the proposed new Veteran's section in conjunction with the new general burial space.

Action Taken: Request Rotary Club to clear and grade the proposed area

7.0 NEW BUSINESS:

7.1 Review for approval the recommended (preliminary) Budget for the Fiscal Year 2024-2025 which must be presented to the Lake County Auditor's Office by May 31, 2024.

Action Taken: Motion made to approve the recommended (preliminary) Budget for the Ffiscal Year 2024-2025. M/S/C MINENNA/CRADDICK
AYES: MINENNA/CRADDICK/DEAN/CRADDICK

NOES: NONE

Adjourn to closed session Time: 11:24 a.m.

7.3 CLOSED SESSION


Pursuant to California Code Section 599.798 - Performance evaluation
Review contracts (which expire in July) for Donella Martinez and Nicholas Bremer

Reportable Action: Contracts for Nicholas Bremer and Donella Martinez to be extended for six (6) months.

TRUSTEES COMMENTS: Start a thirty day (30) work list for Herman Wilson. Instruct Nick to take weed eaters/mowers to shop for evaluation, repair or discard.

Back in Open Session at 11:52 a.m.

ADJOURNMENT Time: 11:52 a.m.

SIGNED BY: 
Iris R. Hudson, Chairperson

ATTESTED BY: 
Cheryl Craddick, Secretary