

**LOWER LAKE CEMETERY DISTRICT**  
9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457  
(707) 994-7820 Fax (707) 994-7883

**MINUTES**  
**FOR REGULAR MEETING**  
**JULY 15, 2020**  
**10:00 a.m.**

(Recorded for transcription only)

**1. CALL TO ORDER**

Time: 10:24 A.M.

**2. ROLL CALL OF BOARD MEMBERS & STAFF**

(X ) Iris Hudson ( X ) Cheryl Craddick ( X ) Harry Chase  
Absent: Karen Graf and Bob Minenna

**3 AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

**4. PUBLIC COMMENT**

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**5. CONSENT CALENDAR**

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.

1. Financial reports for the period thru June, 2020
2. Accounts Payable Report for June, 2020 totaling **\$7,256.47**
3. Employee Payroll reports for June, 2020.
4. Deposits totaling **\$(-486.00)** (less endowment care, pre-paid burials & sales tax) for June, 2020 and **\$(-486.00 )**
5. Fiscal Year Revenue to Date Report July 1, 2019 through June 30, 2020
6. Consideration of Approval of Lower Lake Cemetery District Board Minutes for the Regular Board meeting June 17, 2020.

**Action Taken:** Motion to approve consent Calendar 5.1 thru 5.6 as presented  
CHASE/CRADDICK M/S/C

AYERS: CHASE/CRADDICK/HUDSON

NOES: NONE

ABSENT: MINENBNA/GRAF

**6. OLD BUSINESS:**

- 6.1. Nothing further to report on insurance claim for damaged equipment from break-in and theft of equipment and tools.

Carried forward

- 6.4 Update status of recommendations from Golden State Risk Management Agency and the Insurance Adjuster:
  - a. Install security cameras on all entry sites
  - b. Replace the wooden side door to the shop area with a metal door
  - c. Re-enforce or replace the two (2) roll-up doors.
  - d. Install more lighting outside (either dawn to dusk or motion activated).

**Action Taken:** Outside light ordered. 6.4 a, b, & c carried forward

- 6.5 Update on requesting quotes for storage van

**Action Taken:** Carried Forward

**7.0 NEW BUSINESS -**

- 7.1 Discuss and consideration of the revised quote from dealer for Gator TX (2019)  
Valley Truck & Tractor Co. \$9,871.46

**Action Taken:** Carried forward to obtain additional quotes

- 7.2 Discussion and Consideration of bids to remove four dead trees from the premises:
  - a. Lake County Tree Service \$10,000
  - b. McCarthy 12,540
  - c. Marvin's 13,440

**Action Taken:** Motion made to approve Lake County Tree Service's quote of ten Thousand (\$10,000) dollars. CRADDICK/CHASE M/S/C

AYES: CRADDICK/CHASE/HUDSON

NOES: NONE

ABSENT: MINENNA/GRAF

- 7.3 Discussion and consideration of Resolution No. 20-02 establishing the 2020-21 Appropriations Limit.

**Action Taken:** No action necessary.

7.4 Approval of 2020-21 Fiscal Year Budget

**Action Taken:** Carried forward

7.5 Jefferson family wants approval to purchase a niche, have plaque engraved off site but they want to leave empty. Have questions about charges.

**Action Taken:** Consensus was to approve the purchase of a niche that is to remain empty, with the stipulation that the plaque engraving done off-site be at the expense of the family. Family responsible for cost of installation of plaque once engraved. If, in the future, interment is requested additional fees will apply.

7.6 This is a follow up to the discussion at the June meeting regarding waiver for volunteers. Attached is a copy of approved Resolution #17-03 which provides Workers Comp for volunteers.

**Action Taken:** Informed the Board that Resolution #17-03 adopted provides Workers comp Insurance for volunteers.

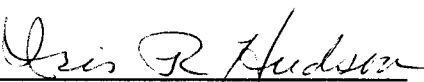
7.7 Discuss for possible approval of Resolution #20-02 Establishing the 2020-21 Appropriations Limit.

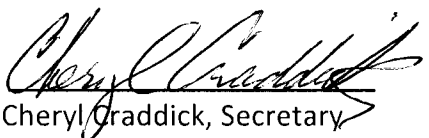
**Action Taken:** Duplicate of 7.3

**TRUSTEES COMMENTS:** None

**ADJOURNMENT**

**Time: 11:06 a.m.**

**SIGNED:**   
Iris R. Hudson, Chairperson

**ATTESTED BY:**   
Cheryl Craddick, Secretary