

**LOWER LAKE CEMETERY DISTRICT**  
9040 Lake Street, P. O. Box 1193 Lower Lake, CA 95457  
(707)994-7820 Fax (707)994-7883

**MINUTES FOR SPECIAL MEETING**  
**July 7, 2023**  
**1 p.m.**

(Recorded for transcription only)

**1. CALL TO ORDER**

Time: 1p.m.

**2. ROLL CALL OF BOARD MEMBERS & STAFF**

(x) Iris Hudson (x) Cheryl Craddick (x) Bob Minenna (x) Mike Dean

**3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to take action and the need to take action arose after the agenda was posted.

**4. PUBLIC COMMENT**

**5. NEW BUSINESS:**

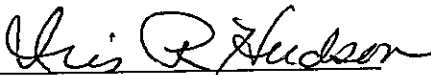
- 5.1 Discuss long-term disability for Charles N. Braun to determine steps required for smooth transition.
- a. Discuss conditions for hiring part time or independent contractor for Charlie's position.
  - b. Possibly increase Herman E. Wilson's hours.
  - c. Possibly changing Donella Martinez status and/or hours

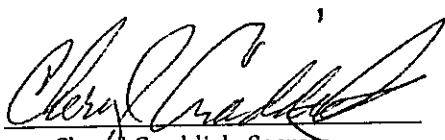
**Action Taken: Carried forward**

- 5.2 Discuss Personnel Manual for revisions as needed. (Last revised 2014).

**Action Taken: Carried forward**

**6. ADJOURNMENT: Time: 2:26 p.m.**

SIGNED:   
Iris R. Hudson, Chairperson

ATTESTED:   
Cheryl Craddick, Secretary