

LOWER LAKE CEMETERY DISTRICT

9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457

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MINUTES FOR REGULAR MEETING, 10 A.M. NOVEMBER 15, 2023 (Recorded for transcription only)

CALL TO ORDER

Time: 10:06 A.M.

2. ROLL CALL OF BOARD MEMBERS & STAFF

(x) Iris Hudson (x) Cheryl Craddick (x) Bob Minenna (x) Mike Dean

3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. PUBLIC COMMENT 5. CONSENT CALENDAR

Consent items are non-controversial and will be acted upon at one time without discussion. Any member of the Board or public may pull any consent item for discussion and separate action.

5. CONSENT CALENDAR

1. Financial reports for the period for October, 2023
2. Accounts Payable Report for October, 2023 totaling \$ 7,929.62
3. Employee Payroll reports for October, 2023
- Deposits for October, 2023 Gross \$1,300.0 Net \$ 1,025.00
- 5 .Revenue to Date for Fiscal Year, beginning July 1, 2023 through June 30, 2024
6. Consider for approval minutes for the October 18, 2023 Regular Board Meeting.

Action Taken: Motion made to accept Consent Calendar 5.1 thru 5.6 as presented

BM/CC M/S/C

AYES: MINENNA/CRADDICK/DEAN/HUDSON

NOES: NONE

- 6.1 Discussion and consideration of the installation of a new niche wall. To date we have one quote from Blast It. If we proceed two additional quotes should be obtained.
Need help with writing the specs for an RFP.

Action Taken: Carried forward for more information

- 6.2 Review and revision of the Rules and Regulations. A Workshop was held immediately after the October meeting. More discussion is needed.

Action Taken: Schedule another workshop for after the holidays.

- 6.3 Review and revision of the Personnel Manual. . A Workshop was held immediately after the October meeting. More discussion is needed.

Action Taken: Schedule another workshop for after the holidays.

- 6.4 Further discussion regarding price quotes for possible approval of repairs to the Backflow Prevention Device:

*(a)	Arbeez Plumbing	\$3,910.00
(b)	Chernoh Excavating, Inc.	\$2,387.00
*(c)	Reliable Plumbing	\$3,816.00

* Quotes are based on 2"- Chernoh's is for reduced size of piping.

Action Taken: Motion made to accept Chernoh Excavating, Inc, bid. BM/CC M/S/C

AYES: MINENNA/CRADDICK/DEAN/HUDSON

NOES: NONE

- 6.5 Review specs and pictures of fiberglass (poly) vaults (from Christy) in order to determine the style to purchase:

Dome style	\$650.00	Atlas style	\$736.00
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We could coordinate an order with Upper Lake Cemetery to save on shipping charges.

Action Taken: Carried forward

- 6.6 Discuss the increasing problem with people staying in the cemetery at night, garbage, excrement being left behind for cemetery personnel to clean up. In addition, people are using the cemetery as a dump site for burning cars & garbage. Consider getting quotes for installing automated gates so the gates can be closed after hours. I have a business card from Lake Co. Gates & Doors, Kelseyville.

Action Taken: Carried forward for more research into the history and to confirm easement deeds.

7. NEW BUSINESS:

- 7.1 Discuss complaint from Christy Worthington and Trisha Gillman regarding the headstone for their father not being installed and what action needs to be taken.

Action Taken: Motion made to waive the \$75.00 headstone fee. BM/MD M/S/C

AYES: MINENNA/DEAN/CRADDICK/HUDSON

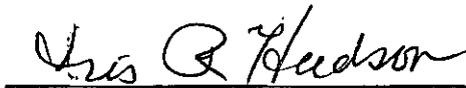
NOES: NONE

TRUSTEES COMMENTS: Talked about recent incidents of vandalism, theft of fuel, damage to the side door of the shop. Expressed the need to report all such incidents to the Sheriff's Department.

ADJOURNMENT

Time: 11:36

SIGNED BY:



Iris R. Hudson, Chairperson

ATTESTED TO BY:



Cheryl Craddick, Secretary