

LOWER LAKE CEMETERY DISTRICT
9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457
(707) 994-7820 Fax (707) 994-7883
e-mail: llcd95457@gmail.com

**MINUTES
FOR REGULAR MEETING
OCTOBER 19, 2022
10:00 a.m.**

(Recorded for transcription only)

1. CALL TO ORDER

Time: 10:21 a.m.

2. ROLL CALL OF BOARD MEMBERS & STAFF

(x) Iris Hudson (x) Karen Graf (x) Bob Minenna
ABSENT: Cheryl Craddick

3. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. PUBLIC COMMENTS. CONSENT CALENDAR

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.

5. CONSENT CALENDAR

1. Financial reports for the periods August and September, 2022
2. .Accounts Payable Report for August and September. 2022
3. Employee Payroll reports for August and September, 2022
4. Deposits for August Net \$ 3,265.21
September, 2022 Net 2,475.00
5. Net amounts are determined by deducting endowment care, pre-paid burials, sales tax from the gross.
5. Revenue to Date for Fiscal Year 2022-2023
6. Consider for approval minutes for the September 21, 2022 Regular Board Meeting.

Action Taken: Motion made to approve the Consent Calendar as presented. KG/BM M/S/C

AYES: GRAF/MINENNA/HUDSON

NOES: NONE
ABSENT: CRADDICK

6. OLD BUSINESS:

- 6.1. Up-date to our discussion on what our priorities should be for the current fiscal year: (Included is a quote from Humberto's Roofing estimate totaling \$6,458.00)
- a. Purchase additional storage unit
 - b. Purchase smaller backhoe
 - c. Replace roof on offices

Action Taken: Carried forward to get additional quotes on Item c.

- 6.2 Update on health insurance coverage for Charles N. Braun. He is currently covered under COBRA, but we need to decide whether to proceed with HRA or another insurance carrier. In October Darlene will present information on how to set up the new program.

Action Taken: Carried forward – Need to establish amount of the fund. Contact GSRMA for legal document as to district policy and set limits.


7. New Business:

- 7.1 Discuss Upgrading tablet and adding a cell phone. The tablet we have is too old, and Charlie's cell is presently available to the public which is not recommended by Bob Hunt (GSRMA). The cost would be approximately \$75.00 per month.

Action Taken: Carried forward – Check with Verizon for tablet, Walmart for cell phone.

TRUSTEES COMMENTS: Notified the Board that Nick Bremer has been training with Charlie and Charlie is confident that Nick can fill in which he has knee replacement surgery.

ADJOURNMENT **Time: 10:16 a.m.**

SIGNED: 
Iris R. Hudson, Chairperson

ATTESTED TO: 
Karen Graf, Trustee