

LOWER LAKE CEMETERY DISTRICT
9040 Lake Street, P. O. Box 1193, Lower Lake, CA 95457
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MINUTES
FOR REGULAR MEETING
September 21, 2022
10:00 a.m.

(Recorded for transcription only)

1. **CALL TO ORDER**

Time: 10:20 a.m.

2. **ROLL CALL OF BOARD MEMBERS & STAFF**

(x) Iris Hudson () Karen Graf (x) Bob Minenna
ABSENT: Cheryl Craddick

3. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Consideration of adding emergency matters or items for which there is a need to act, and the need to act arose after the agenda was posted.

4. **PUBLIC COMMENTS5. CONSENT CALENDAR**

Consent items are non-controversial and will be acted upon at one time without discussion. Any Member of the Board or public may pull any consent item for discussion and separate action.

In Attendance: Majella

5. **CONSENT CALENDAR**

1. Financial reports for the period (Report not available as of posting.)
2. .Accounts Payable Report for (Report not available as of posting.)
3. Employee Payroll reports for (Report not available as of posting.)
4. Deposits (Report not available as of posting.)
5. Net amounts are determined by deducting endowment care, pre-paid burials, sales tax from the gross.
5. Fiscal Year Revenue to Date (Report not available as of posting.)
6. Consider for approval minutes for the August 17, 2022 Regular Board Meeting.

Action Taken: Motion made to approve minutes of the August 17, 2022 regular board meeting.
M/S/C GRAF/MINENNA M/S/C

AYES: GRAF/MINENNA/HUDSON
NOES: NONE
ABSENT: CRADDICK

6. OLD BUSINESS:

6.1. Review Audit Report from the years ending June 2019 and 2020

Action Taken: Reported that Final Audit Report for 2019-2020 completed

6.2 Up-date to our discussion on what our priorities should be for the current fiscal year:

- a. Purchase additional storage unit
- b. Purchase smaller backhoe
- c. Replace roof on offices

Action Taken: Motion made to request a quote from Humberto Roofing for the office.
MINENNA/GRAF M/S/C

AYES: MINENNA/GRAF/HUDSON
NOES: NONE
ABSENT: CRADDICK

6.3 Update on health insurance coverage for Charles N. Braun. He is currently covered under COBRA, but we need to decide whether to proceed with HRA or another insurance carrier. In October Darlene will present information on how to set up the new program.

Action Taken: Carried Forward

7. New Business:

7.1 Consider approval of the purchase a Block Grab Lifting Clamp, TBLC, Capacities 1100-1600 lbs. from WiscoLift, purchase price Eighteen Hundred and Seven Dollars and 85 cents plus freight estimated at One Hundred Dollars.

Action Taken: Motion made to approve the purchase of a BlockGrab Lifting Clamp, TBLC Capacities 1100-1600 lbs. from WiscoLift, purchase price Eighteen Hundred and Seven Dollars and 85 cents plus freight estimated at One Hundred Dollars.

MINENNA/GRAF M/S/C
AYES: MINENNA/GRAF/HUDSON

NOES: NONE
ABSENT: CRADDICK

TRUSTEES COMMENTS:

ADJOURNMENT

Time: 11:10 A.M.

SIGNED: Iris R. Hudson
Iris R. Hudson, Chairperson

ATTESTED BY: Karen M. Graf
Karen Graf, Trustee